

## **Privacy Notice on management of personal data provided via the website of OLAJTERV Engineering Co. Ltd.**

### **Name and aim of data management**

The website olajterv.hu provides an opportunity to contact OLAJTERV Engineering Co. Ltd. (hereinafter referred to as „OLAJTERV” or „Data manager”) by filling and submitting the application form „Contact us”. The aim of collection and saving of your personal data is to enable OLAJTERV to provide reply to your questions, inquiries, as well as to contact you with quotations, requests for quotation, as well as to initiate business relationship in any other way, based on availability and other information submitted by you. The submitted data shall be preserved for a definite period of time.

From the moment of submission of the application form or contacting us via email, the data submitted by you will be used solely according to your request, and processed always in line with legal provisions.

Personal data submitted in the application form will be processed according to the provisions defined in this Privacy Notice.

### **Title of data management**

By submission of the application form you voluntarily consent to the processing of your personal data included in the application form by OLAJTERV for the aims defined above (provision of information, making contact, data reconciliation, making offer or request for quotation, initiation of business relationship). Without your consent OLAJTERV is not allowed to reply to your inquiry.

You are entitled to withdraw your consent at any time. Withdrawal of the consent shall not affect however the lawfulness of the data processing executed prior to the withdrawal according to your consent.

### **Categories of processed personal data**

Name, email address, telephone number, other personal data included in your inquiry.

### **Period of data processing**

Personal data submitted in the application form are saved for a period of one year, however, personal data is deleted upon request of the data subject at the requested time.

### **Recipient of data forwarding**

Except for the data processor your personal data will not be forwarded to any third person.

### **Data processor and data processing**

MOL IT & Digital GBS Ltd. (seat: 44 Galvani str., Budapest 1117, email address: [ITU@mol.hu](mailto:ITU@mol.hu)) acts as data processor of OLAJTERV through the data processing by provision of server services.

### **Data security measures**

Taking into account the current state of science and technology, the cost of implementation, the nature, circumstances and aim of data processing, as well as the risks affecting the rights of data

subjects, OLAJTERV implements adequate technical and organizational measures in order to guarantee proper data security, including prevention of incidental or unlawful destruction, loss, modification, disclosure or unauthorized access to personal data. OLAJTERV obliges every third person that receives personal data during the data processing to comply with the present obligation.

### **Your rights in the course of data processing**

Throughout the procession of your personal data by OLAJTERV you are entitled to exercise the following rights:

- right of access;
- right to rectification;
- right to erasure ('right to be forgotten');
- right to restriction of processing;
- right to data portability;
- right to object.

Upon request OLAJTERV is obliged to provide information on the processing of your personal data free of charge. In case if the personal data is incorrect or you ask for blocking or deletion of the data, OLAJTERV shall execute the rectification following the appropriate written reference. Deletion of personal data shall be executed in case if you withdraw your consent to their processing. This can be done any time even in the future.

Request for execution of the above rights shall be forwarded to the below addresses:

**Postal address: OLAJTERV Engineering Zrt., Hungary, 1117 Budapest, Galvani utca 44.**

**Email: [info@olajterv.hu](mailto:info@olajterv.hu)**

### **Legal remedy**

For as much as you experience that during the data processing the OLAJTERV violates the effective rules of data processing, you may turn for legal remedy to the territorially competent court or the National Authority for Data Processing and Freedom of Information.

Availability of National Authority for Data Processing and Freedom of Information:

Seat: Falk Miksa str. 9-11, Budapest, 1055, Hungary.

Telephone: +36 1 391 1400

Fax: +36 1 391 1410

Electronic mail: [ugyfelszolgalat@naih.hu](mailto:ugyfelszolgalat@naih.hu)

Website: <http://naih.hu>

### **Modification of the Privacy Notice**

This Privacy Notice may be freely saved or printed at any time.

OLAJTERV reserves the right to modify or supplement this Privacy Notice at any time for the sake of permanent improvement of the website, with respect to legal provisions on data processing.

Along with the modification of the Privacy Notice the date of „Last modification” shall be updated on the top of the page. The modified provisions of the Privacy Notice shall be binding upon you and pertain to processing of personal data from this date.